

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Significant Accomplishments for Procurement Division Fourth Quarter FY-86

FROM:

EXTENSION

NO.

Chief, Procurement Division, OL

DATE

24 October 1986

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

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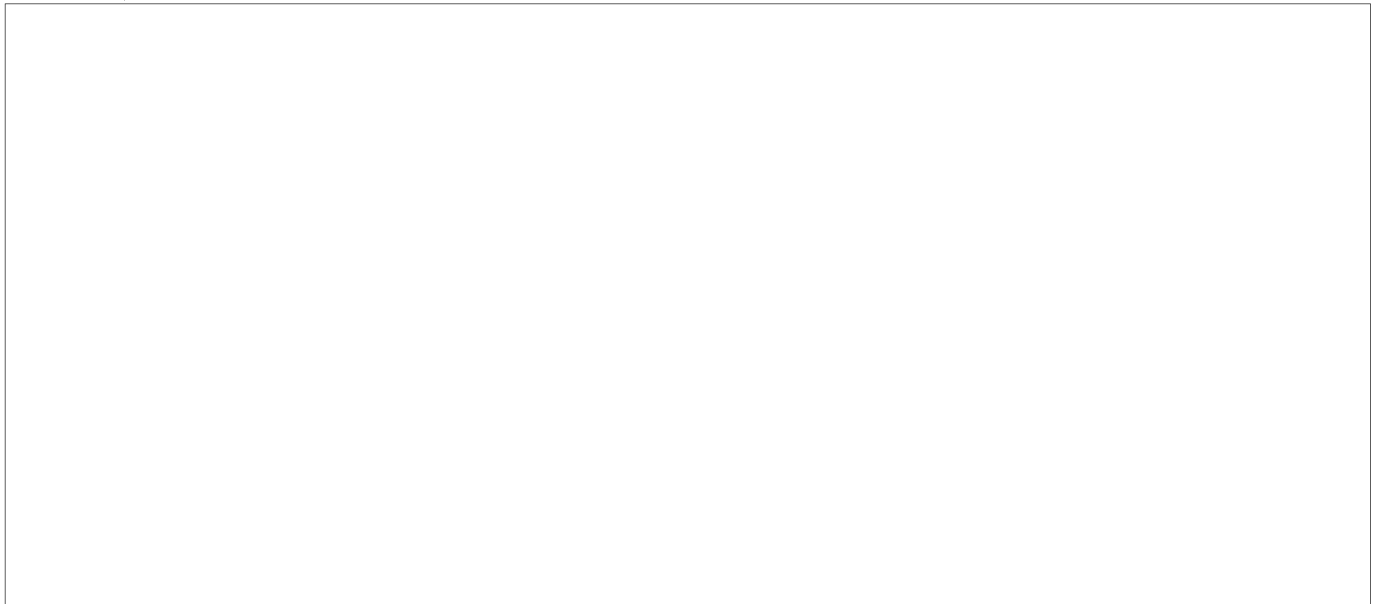
S E C R E T

SIGNIFICANT ACCOMPLISHMENTS FOR PROCUREMENT DIVISION

FOURTH QUARTER FY-86

The following are the significant accomplishments for Procurement Division, OL, for the fourth quarter of FY-86 covering the period 1 July 1986 through 30 September 1986.

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2. The P&SC Branch, PD/OL, has completed negotiations and will shortly issue a contract to Farren & Associates, Incorporated, of Annandale, Virginia. This firm fixed price contract for \$27,500 will provide the Directorate of Science and Technology (DS&T) with a Career Development Program for a Needs Assessment for each of the six DS&T offices. The six offices to be studied are the Office of Technical Service (OTS); the Foreign Broadcast Information Service (FBIS); the ~~Photographic~~ ^{Photographic} Interpretation Center (NPIC); the Office of Research and Development (ORD); and the Office of SIGINT Operations (OSO). Crucial career development issues facing each office will be identified and discussed with the office directors, senior level managers, and the career management officers. The status of career planning in each DS&T office will be determined in this study. Specific evaluation on the following topics will be stressed: level of career counseling, individual career planning, training programs, management and supervisory development, and human resource planning for the organization. The contractor will require 24 person days to complete the research, interviews, and other work required by this study. Farren & Associates is considered to be the leader in the field of career development.

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3. On 6 August 1986, PD/OL, completed negotiations with TRW, Incorporated, for Engineering Change Proposal 19 (ECP-19) in the estimated amount of \$20,000,000. ECP-19 will provide for the completion of the COMIREX Automated Management System's Processing Segment Phase 4. This program exists to support the management of the Intelligence Community's requirements for imagery and the associated exploitation and imagery distribution. []

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4. On 29 August 1986, PD/OL received revised proposals from Hiebert, Bristen Office Concepts/American Seating, and Haworth for Request for Proposal (RFP) 86D014 which will provide systems furniture for [] for the Office of Development and Engineering (OD&E), and Foreign Broadcast Information Service (FBIS). The revised proposals were evaluated and it was determined that Bristen Office Concepts/American Seating would be awarded the requirements contract with a total estimated price of \$2.1 Million. The case was presented before the Board on 2 September 1986 and approvals were received on 3 September 1986. Issuance of the first delivery order was made on 23 September 1986. There were five orders placed before the end of the fiscal year. The first four were covering the initial furniture required by OD&E totaling \$1,014,834.45, and the fifth order was FBIS' initial order for \$99,732.60. FBIS will complete their purchase during fiscal year 1987. []

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7. On 4 September 1986, PD/OL, received an immediate request from OL/P&PD for the duplication of 1200 copies of the video tape "CIA and Its People." These tapes are needed for distribution by the Public Affairs Office to recruiters throughout the United States, a large number of whom will be attending a Seminar at Headquarters 8-10 September 1986. The contractor was notified immediately; the order placed; and delivery confirmed for 9 September 1986 by COB. [REDACTED]

8. On 19 September 1986, PD/OL received 1986 funds from the Directorate for Administration in the amount of \$771,668. This brings the total amount received in this quarter to \$2,759,967 for the prepayment of Fiscal Year 1987 payments for IBM computer hardware under Alternate Payment Plans. [REDACTED]

9. The PD/OL processed approximately 11 million dollars worth of actions that were being undertaken for National Photography Interpretation Center (NPIC) within the last week of the Fiscal Year. This included funding received from NPIC late on 30 September 1986 on which action was completed, and signed contracts existed within three hours after receipt of the increased funding. [REDACTED]

10. Due to the popularity of the training courses being taught by Smart Technology, (CommonLisp, Logic Programming, and Knowledge Engineering), each of which is a multi-day course, the contract for these courses was modified to allow more Agency personnel to attend. The sponsoring activity is the Office of Research and Development, but enrollment is open to Intelligence Community personnel. The contract is expected to be renewed for FY-87. [REDACTED]

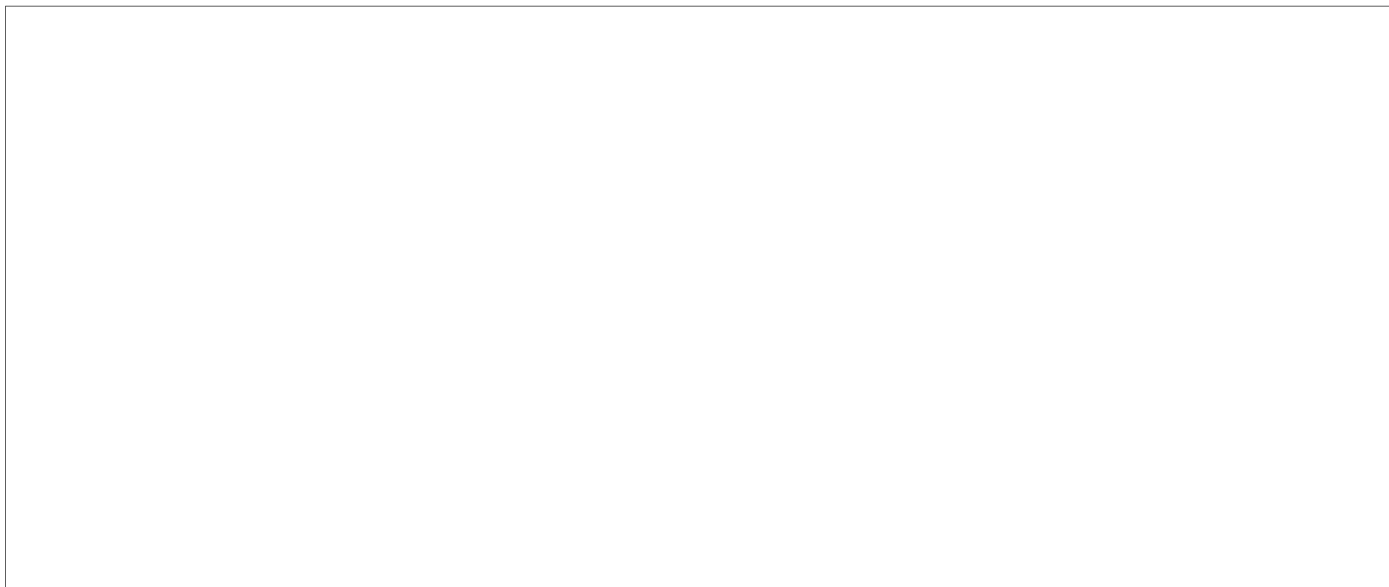
11. PD/OL completed negotiations with Price Waterhouse for Office of Finance's Automated Compensation Information Systems project and awarded a contract in the amount of \$3.7M. The contract has a 27 month period of performance. [REDACTED]

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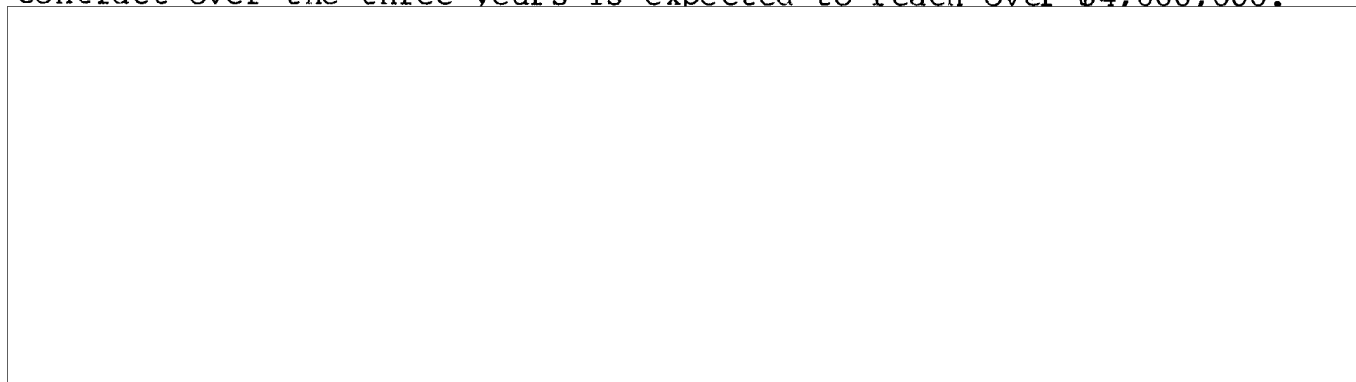
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16. A competitive request for proposals to provide recruitment advertising services was issued to 14 offerors. Six firms responded to the solicitation. The winner of the competition was the incumbent, Stackig, Sanderson and White, approved for award by the Agency Contract Review Board on 21 October, for the FY-87 base year, with two priced option years. The total value of the contract over the three years is expected to reach over \$4,000,000.

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